

OE EXPRESS

GO LIVE IN FIVE DAYS!

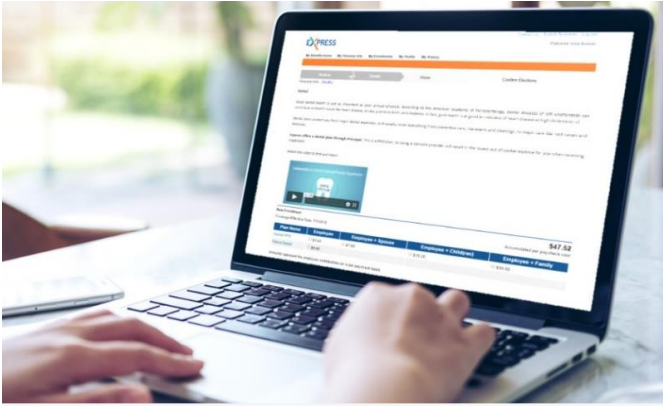
Turnkey implementation of an enterprise-grade enrollment platform for OE Only... for as little as \$1,250!

If complexity and cost have kept you from moving more clients online - even though you know they would benefit - we have something new for you.

An Online Open Enrollment solution that is quick, low cost, and easy.

Workforce Junction will set up the system, support employees through the OE period, and deliver enrollment and payroll data at the end of Open Enrollment. All for one fixed, flat fee. No ongoing PEPM!





Why Implement a Benefits Administration System?

- ✔ **Administrative Efficiency for HR**
Save time, remove paper, decrease HR oversight required, enhance communication using technology, ensure data accuracy, and increase advisor access to employee information.
- ✔ **Compliance**
Ensure compliance with regulations and safety through an encrypted system with built-in compliance and business rules, access historical activity through audit trails, and streamline ACA reporting.
- ✔ **Employee Experience**
Enhance the company's value perception, provide benefit education, and empower employees to access and view their benefit details at any time.
- ✔ **Hard Cost Savings**
Save on paper and printing costs, ineligible employees, and avoid potential leakage through self-billing or technology-enable invoice reconciliation.
- ✔ **Advisor Efficiency**
A benefits administration system eases the back-end administration for HR, making it easier to add ancillary, supplemental, and voluntary products to their benefit program.

Set up of Benefits Junction for employee self-service enrollment

- Intuitive workflow
- Employer logo and color palette
- Plan pages with educational text and embedded videos
- Login/Enrollment instructional flyers for distribution to employees
- Up to ten plans of any type, with the exception of age-banded medical plans

Admin user access during Open Enrollment

- Open Enrollment Tracking
- Send reminder messages from the system
- 'Employee view' to assist employees with enrollment
- Print completed enrollment PDFs and mail them to employees after close of OE

Workforce Junction deliverables after closing Open Enrollment

- Complete eligibility file for all plans with details of all members enrolled
- Payroll deduction file, with per pay cycle contribution by plan
- Pending Evidence of Insurability (EOI) report
- Beneficiary report, for plans with Beneficiary Designation
- Emergency contact information
- Employee information – employee and dependent demographics, home address, personal email, and cell phone number.

Call center support options

- Technical support
- Assisted enrollment
- Benefits explanation

Learn more
customersuccess@workforcejunction.com

